

Job Title: Adult Education Tutors (Leisure)

Salary: £29.76 per hour (SP1) - Variable

Responsible to: Head of Curriculum (Leisure)

Purpose: To provide high-quality teaching to classes of adult learners within the context of our Adult & Higher Education Division.

Responsibilities:

- To plan and deliver lessons for ongoing beginner and advanced groups
- To establish good relationships with learners which promotes the achievement of learning
- Create opportunities for students to bond and create good relationships with other students
- To choose a variety of teaching and learning methods which are appropriate for the subject being studied and individual learners
- Ensure equal opportunities are promoted
- To provide course information and supplementary publicity
- To provide information and advice to prospective learners
- To ensure all necessary administration connected with the course is completed including registers and risk assessments
- To attend meeting and relevant training when required
- To prioritise the safeguarding of all students and participating in training on safeguarding matters
- To contribute to the elimination of unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not
- Any other tasks reasonably required by the Principal/Director.